

BOARD AGENDA ITEM

October 13, 2020

SUBJECT:

Request for Funding for COVID-related PPE Items

BACKGROUND INFORMATION:

The District has stocked and distributed a variety of PPE items for schools and departments over recent months. PPE items such as face masks, face shields, backpack sprayers, sanitizers, disposable gowns, gloves, towels, thermometers, etc. have been acquired through a combination of District purchases, donations, and items supplied by the State at no cost to the District. We are still awaiting delivery of certain items including a supply of desk partitions and additional stock of gowns and sprayers.

ADMINISTRATIVE CONSIDERATION:

The District currently has 8,000 desk partitions on order from the State. The first shipment of 3,000 is scheduled for delivery on or around October 19, 2020. The delivery date of the remaining order of 5,000 is to-be-determined, but we are hopeful for delivery by month's end. These orders would account for partitions for approximately half of our face-to-face students.

Our Procurement Department has researched partitions for the remaining students and has found costs ranging from \$25 to \$65 each. The Department continues to search options, looking at price and timeliness of delivery. Typical lead time is at least two weeks.

The Administration requests Board consideration for additional funding for partitions and other PPE in the amount of \$250,000. Aid-to-District carryover funds (EIA) are available to cover the cost. In the event the State makes funds available at some future date to reimburse districts for PPE costs, the District would submit for reimbursement.

RECOMMENDATION:

Approve \$250,000 for the purchase of additional desk partitions and other PPE items.

PREPARED BY:

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