

BOARD AGENDA ITEM

July 30, 2024

SUBJECT:

Sole Source & Emergency Purchases for the Year ended June 30, 2024

BACKGROUND INFORMATION:

The District Procurement Code requires annual reporting of the purchases made under the sole source and emergency provisions of the Code.

ADMINISTRATIVE CONSIDERATION:

A reporting of the three emergency purchases for fiscal year 2024 are attached. The vendor name, description, location, cost, and date are provided for each.

There were 16 sole source purchases to report for the year. This is a significant increase compared to past years (zero sole source in the prior year), primarily attributable to SC Department of Education guidance to school districts on the procurement related to Federal funds. The new guidance was first shared in August 2023. Many items previously purchased with Federal funds were exempted from procurement; processes now require additional steps and time.

No action is required by the Board as this report is for informational purposes only.

RECOMMENDATION:

Accept as information the reports of emergency and sole source purchases

ATTACHMENTS:

1. Listing of emergency purchases for the year ended June 30, 2024
2. Listing of sole source purchases for the year ended June 30, 2024

PREPARED BY:

M. O. Traxler III
Lori Miller



Procurement and Warehouse Services
 61 Given Street
 Aiken, SC 29805

Lori Miller
 Director

EMERGENCY REPORT FY23-24

July 1, 2023 - June 30, 2024

Emergency Number	Vendor	Description	School/Department	PO Number	Total Cost	Date
24-01	Schindler Elevator	Passenger Entrapped in Elevator	RSM	119851	\$2,925.69	8/02/2023
				TOTAL 1st Half	\$2,925.69	
24-02	Palmetto Air and Chiller	No heat/air in half the building	Midland Valley High School	120318	\$9,674.00	01/19/2024
24-04	United Refrigeration	Refrigeration truck brakes need repairs. Transmission seal leaking.	School Food Services	120910	\$4,000.00	07/02/2024
				TOTAL 2nd Half	\$13,674.00	
				FY23-24	\$16,599.69	

Note: Identifier 24-03 was not used. Only three emergency purchases occurred during the year.



AIKEN COUNTY
PUBLIC SCHOOLS

Procurement and Warehouse Services

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SOLE SOURCE REPORT FY23-24

July 1, 2023 – June 30, 2024

Sole Source Number	Vendor	Description	School / Department	PO Number	Total Cost	Date
24-01	XanEdu, Inc.	Next Lesson Software	Federal Programs	120040	\$5,358.15	10/20/23
24-02	IXL (Jefferson)	Math & ELA Site License	Jefferson	120064	\$10,206.00	10/23/23
24-02	IXL (Federal Programs)	ELA Site License	Federal Programs	120156	\$33,309.00	11/27/23
24-03	Pioneer Valley Books	Literacy Footprints (Books)	Byrd	120076	\$10,395.54	10/25/23
24-04	HMH	Read 180	Federal Programs	120075	\$4,602.73	10/18/23
24-05	Scholastic, Inc.	Leveled Reader Collections	RSM Elementary	120120	\$4,999.88	11/6/23
24-06	Progress Learning	Progress Learning	Jackson	120119	\$3,324.00	11/3/23
24-07	Benchmark Education	Lower Level Text for ELL Students and Intervention	Jefferson	120121	\$3,354.52	11/7/23
24-08	CEV Multimedia	Business Course Software for High School Students	Career Center	120152	\$9,184.32	11/20/23
24-09	Imagine Learning	Imagine ELA NWEA MAP Integration Annual Subscription	Federal Programs	120178	\$181,440.00	12/1/23
24-10	Curriculum Associates	Ready Math & Reading Books (Student & Teacher)	Federal Programs	120215	\$5,346.00	12/8/23
				1st Half	\$271,520.14	
24-11	Heinemann	Fountas & Pinnell Curriculum	Redcliffe ES	120259	\$8,447.73	1/8/24
24-12	Read to Them	Family Literacy program	North Augusta ES	120258	\$4,587.00	1/8/24
24-13	Sphero	Bolt Powerpack	Brookhaven	120397	\$3,298.94	1/30/24
24-14	First Educational Resources	Repair for Grading Professional	Federal Programs	120473	\$21,369.60	2/6/24
24-15	Virtual Enterprise International	Virtual Online Curriculum High School Program	Career & Technology Center	120632	\$3,000.00	3/8/24
24-16	Avid	College Readiness System, Curriculum	Federal Programs	120829	\$34,843.00	6/3/24
				2nd Half	\$75,546.27	
				Year Total	\$347,066.41	