

BOARD AGENDA ITEM
September 12, 2017

SUBJECT:

Changes to Policy LDA and Administrative Rule LDA-R Student Teaching and Internships

BACKGROUND:

Policy LDA establishes the basic structure for student teaching and internships. In the past the district's primary relationship for internships was with USC Aiken. While the district still enjoys that relationship, a variety of other institutions, including online colleges and universities, have sought to partner with ACPSD to place interns.

ADMINISTRATIVE CONSIDERATION:

Since online programs as well as many traditional programs now allow students to progress at their own pace and in their own time, many full-time employees who might previously have been unable to seek a college or additional degree, are now able to do so. The revised policy includes conditions under which the district will work with employees to accommodate their academic needs while ensuring that they meet their obligations to the district.

Administrative Rule LDA-R is specific to USC Aiken and is essentially a Memorandum of Agreement. Administration recommends that as part of this policy revision LDA-R be removed from the policy manual. Necessary language will be included in Memoranda of Agreement initiated with the various colleges and universities.

RECOMMENDATION:

Adopt the proposed policy on final reading

ATTACHMENT:

Policy LDA Student Teaching and Internships

PREPARED BY:

King Laurence

STUDENT TEACHING AND INTERNSHIPS

Code **LDA** *Issued* **2/02**

Purpose: To establish the basic structure for student teaching and internships.

The district will cooperate where practical with colleges and universities in their teacher preparatory training programs, including the provision of experiences for practicum students and student interns.

The district encourages current employees seeking to participate in practicum experiences and/or internships in pursuit of advanced degrees or ones that would result in initial or additional certification. As such and with the principal's approval, the district will endeavor to accommodate semester internships and practicum experiences of 100 hours or less without any alteration to the employee's contract or service agreement. Internships and practicum experiences beyond 100 hours will require approval through the Human Resources Department. Before approving an accommodation, consideration will be given to the extent to which it may interfere with an employee's normal job responsibilities. If at any time it is determined that the experience is interfering with the employee's normal job responsibilities, approval may be withdrawn.

The superintendent will sign a letter of agreement which will stipulate the responsibilities of the district and the college or university.

Adopted 6/10/75; Revised 1/28/86, 2/26/02