

BOARD AGENDA ITEM
October

SUBJECT:

Changes to Policy BD Organization of the School Board - Second Reading

BACKGROUND:

Policy BD establishes the basic structure for board organization.

ADMINISTRATIVE CONSIDERATION:

The revised policy takes into account recommendations from legal counsel and conforms to the requirements of the South Carolina Freedom of Information Act and the District's record retention requirements.

RECOMMENDATION:

Adopt the proposed changes to Policy BD on final reading

ATTACHMENT:

Policy BD Organization of the School Board

PREPARED BY:

King Laurence

[DRAFT]

Policy

ORGANIZATION OF THE SCHOOL BOARD

Code **BD** Issued _____

~~Purpose: To establish the basic structure for board organization.~~

The officers of the Board of Trustees are chairman and vice-chairman. The officers are elected annually at the Board's first regular meeting in December. The elected officers will assume office the day immediately following their election unless the officer positions are both then vacant. Officers may succeed themselves in office. A vacancy in the chairmanship will be filled by the vice-chairman, and a new vice-chairman will be elected for the balance of the year until the next annual organization meeting. A vacancy in the vice-chairmanship will likewise be filled by a special election for the balance of the year until the next annual organizational meeting. Any interim election will follow the same process as the annual organizational meeting elections described below. (A double vacancy may be filled by a new election as described for the balance of the year, or if three meetings or less are left in the term, by electing a chairman *pro tem* from a serving member with at least two years' experience to serve until the annual organizational meeting.)

In the event there is neither a current chairman or vice-chairman then serving, the Superintendent will preside and act as temporary chairman at the meeting until such time as a chairman is elected.

Officers will be elected by the majority vote of the Board members present and voting, through printed ballots containing the names of all Board members. Board members will sign each ballot. If no majority is obtained, the next ballot will be limited to the two Board members, or ties, who received the greatest number of votes on the previous ballot. After the voting, the Board's attorney designee will do the following:

- Compile, count and report election results in the presence of the board.
- ~~Date and sign each ballot immediately upon conclusion of the election.~~
- Seal and retain all ballots, consistent with the provisions of the South Carolina Freedom of Information Act and the District's record retention requirements. for a period of one year.

Vacancies occurring in Board member positions will be filled in accordance with policy BBBE.

The District Superintendent will serve as ex-officio secretary of the Board.

Adopted 1/25/83; Revised 10/27/87, 9/14/93, 7/17/01, 9/28/10, __/__/19

BD ORGANIZATION OF THE SCHOOL BOARD

Legal references:

- A. S.C. Code, 1976, as amended:
 - 1. Section 59-19-70 - Election of officers, generally.

- B. S.C. Acts and Joint Resolutions:
 - 1. 1982 Act 503 - Superintendent serving as ex officio secretary.
 - 2. 1987 Act 247 - Reference to Section 7-13-190(c) filling vacancies for non-partisan elected officials.