

**BOARD AGENDA ITEM**

July 11, 2023

**SUBJECT:**

Facilities Construction Department Quarterly Change Order Notification

**BACKGROUND INFORMATION:**

Policy FGG sets the limit of approval for construction change orders by the Superintendent or designee up to \$15,000.00. The policy requires a summary of such change orders to be presented to the Board at least once a quarter for notification.

**ADMINISTRATIVE CONSIDERATION:**

The attached summary of change orders presented is notification in accordance with Policy FGG.

**RECOMMENDATION:**

Accept as information only, the quarterly report showing construction change orders not exceeding \$15,000.00.

**ATTACHMENT:**

Quarterly Update Change Order Spreadsheet to the Board of Education

**PREPARED BY:**

Corey J. Murphy  
Kevin A. Chipman

**Quarterly Update to the Board of Education**  
**Change Orders Not Exceeding \$15,000.00**  
**April 1, 2022-June 30, 2023**

Project Name	C O #	Description	Contractor	Dollar Amount
Aiken High Canopy Repair	1	Credit for unused allowance items.	H.G. Reynolds Co., Inc.	<<\$5,000.00>>
Chukker Creek Secured Entry Lobby	1	Credit for unused allowance items.	J.E. Stewart Builders, Inc.	<<\$2,858.00>>