

BOARD AGENDA ITEM

October 28, 2025

SUBJECT:

Facilities Construction Department Quarterly Change Order Notification

BACKGROUND INFORMATION:

Procurement Policies sets the limit of approval for construction change orders by the Superintendent or designee up to \$15,000.00. The policy requires a summary of such change orders to be presented to the Board at least once a quarter for notification.

ADMINISTRATIVE CONSIDERATION:

The attached summary of change orders presented is notification in accordance with our Procurement Policies.

RECOMMENDATION:

Accept as information only, the quarterly report showing construction change orders not exceeding \$15,000.00.

ATTACHMENT:

Quarterly Update Change Order Spreadsheet to the Board of Education

PREPARED BY:

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Quarterly Update to the Board of Education
Change Orders Not Exceeding \$15,000.00
July 1, 2025-September 30, 2025

Project Name	C O #	Description	Contractor	Dollar Amount
2025 Installation of Flooring at Busbee Elementary	1	Unused allowance amount.	Quintech Solutions, Inc.	<\$11,495.08>
(2) New modular mobile classrooms at Byrd Elementary	1	Unused allowance amount.	Modular Technologies, Inc.	<\$1,492.55>
East Aiken School of the Arts-Secure Entry	1	Hardware overage.	First Class Construction, LLC	\$2,158.65
	2	6-drops added in the front lobby.	First Class Construction, LLC	\$2,578.76
2025 Painting of Aiken Intermediate and Mossy Creek	1	Unused allowance amount.	TFJ Construction, Inc.	<\$3,997.40>
Oakwood-Windsor Secure Vestibule Project	1	Unused allowance amount.	First Class Construction, LLC	<\$10,000.00>