

BOARD AGENDA ITEM

August 23, 2022

SUBJECT:

Items to be declared Electronic Surplus and method of disposal.

BACKGROUND INFORMATION:

Electronic equipment has been determined to be obsolete and are no longer of use to the District. Board approval is required for the disposal of any screened surplus items. In accordance with the (ACPSD Procurement Code Article 15 Supply Management Section 3810 and 3820)

ADMINISTRATIVE CONSIDERATION:

The Procurement Code allows for the sale of items that are declared unusable to the District. The method of disposal of surplus items must be public auction or competitive sealed bid. All proceeds received from the sale of surplus items shall be deposited into the District's general fund.

RECOMMENDATION:

Authorize the Administration to dispose of Electronic surplus items (E-Waste) listed in the attachment by means of Electronic Recycling and approval to procure a vendor for such purpose. Allow the solicitation and award of an on-call contract for the recycling of E-Waste utilizing the Competitive Sealed Bid process.

ATTACHMENT:

List of items to be declared surplus and approved for disposal.

PREPARED BY:

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Surplus Electronic Equipment

Description	Quantity
Laptop	340
MacBook	32
CPU	816
Hard drives	816
Monitors – CRT	477
I – Pads	50
TV's	1
Projectors	36
Printers	76
Keyboards & Mice	3 Gaylord Containers
Misc Items (USB, splitters, boards, network switches, RAM, adapters, Cables, CPU parts, hard drives, etc.)	4 Gaylord Containers