

## **BOARD AGENDA ITEM**

**December 11, 2012**

### **SUBJECT:**

Proposed Calendar for 2013-2014

### **BACKGROUND INFORMATION:**

The administration prepares a new calendar each year for Board approval. Policy ICA provides guidance in the development of the school calendar and was last revised on March 9, 2004.

### **ADMINISTRATIVE CONSIDERATION:**

A proposed calendar for 2013-2014 which follows Policy ICA guidelines is presented for consideration. The proposal complies with the state law which sets the start of classes for students no earlier than the third Monday in August.

The calendar calls for teachers to return August 13, 2013, the first day for students is August 19, 2013, and it allows for first semester exams to be administered prior to winter recess. Teacher workdays are scheduled near the end of the 9 week reporting period. The last day for students is scheduled Thursday, June 5, 2014 and the last day for teachers on Friday, June 6, 2014. The calendar will be printed by the district's Material Center.

### **RECOMMENDATIONS:**

Approve the proposed calendar for 2013-2014

### **ATTACHMENT:**

Proposed Calendar for 2013-2014  
Calendar for 2012-2013  
Policy ICA

### **PREPARED BY:**

David M. Caver

# AIKEN COUNTY PUBLIC SCHOOLS

## SCHOOL CALENDAR

2013-2014

Teacher Workday/Inservice

End of Nine Weeks

Report Cards Issued

Interim Reports

Holidays

Early Release Day

### July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

7/4-Independence Day Holiday  
(12 mo. Staff)

### August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

8/13-Teachers Report/Workday  
8/14-Local In-Service  
8/15-District In-Service  
8/16-Teacher Workday  
8/19-First Day of Classes

### September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

9/2-Labor Day Holiday (12 mo. Staff)  
9/4-Early Release\*  
9/19-Interim Reports Issued

### October

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

10/2-Early Release\*  
10/18-Teacher Workday  
10/22-End of First Nine Weeks  
10/28-Parent Conference/Local In-Service  
No Classes-Report Cards Issued

### November

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

11/6-Early Release\*  
11/25-Interim Reports Issued  
11/27-Thanksgiving Holiday  
11/28-11/29 Thanksgiving Holiday  
(12 mo. Staff)

### December

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

12/4-Early Release\*  
12/16-12/19-Semester Exams  
12/19-Last Day Of Class  
12/20-1/3-Winter Recess-No Classes  
12/24-12/25-Christmas Holidays (12 Mo. Staff)

### January

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1/1-New Year's Holiday (12 Mo. Staff)  
1/6-Return from Winter Recess  
1/14-End of First Semester  
1/17-Teacher Workday  
1/20-Martin Luther King Jr's  
Birthday Holiday (12 Mo. Staff)  
1/23-Report Cards Issued

### February

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

2/5-Early Release\*  
2/17-President's Day  
(12 Mo. Staff)  
2/19-Interim Reports Issued

### March

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3/5- Early Release\*  
3/7- District In-Service/SCEA  
No Classes  
3/21-Teacher Workday  
3/25-End of Third Nine Weeks

### April

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

4/1-Report Cards Issued  
4/2-Early Release\*  
4/7-4/11-Spring Break Holiday  
4/10-4/11-Spring Break Holiday  
(12 Mo. Staff)  
4/18-Good Friday Holiday (12 Mo. Staff)

### May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5/6-Interim Reports Issued  
5/7-Early Release\*  
5/26-Memorial Day Holiday (12 Mo. Staff)

### June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

6/2-Semester Exams (Full Day)  
6/3-6/5-Semester Exams (1/2 Days)  
6/5-Last Day of School  
6/5-6/6-Graduation Dates  
6/6-Teacher Workday  
6/12-Report Cards Issued

\*Students will be released from school 2 hours prior to dismissal time

POSSIBLE MAKE-UP DAYS (Due to Inclement Weather): President's Day, Martin Luther King InService/Workdays, Memorial Day, End of School Days

## Inclement Weather

When weather or other conditions mean schools may not open or may be closed in the middle of the day, please tune in to one of the following radio or television stations.

<b>Television</b>	<b>Radio continued</b>
WJBF TV 6	WFXA 103.1 FM
WRDW TV 12	WKSP 96.3 FM
WAGT TV 26	WKXC 99.5 FM
WFXG TV 54	WGAC 93.1 FM/580 AM
WIS TV 10	WAKB 100.9 FM
<b>Radio</b>	WTHB 96.9 FM
WAAW 94.7	WKSX 92.7 FM
WAFJ 88.3	WKIM 1230 AM
WBBQ 104.3	WPRW 107.7 FM
WZNY 102.3 FM	WEKL 105.7 FM
WGUS 102.7 FM	WDRR 93.9 FM
WHHD 98.3	WCHZ 95.1 FM

In case of inclement weather, a decision to close/delay schools will be made and the public notified. The stations listed above will be notified immediately.

If school is closed midday, students who ride the bus will be delivered home. If roads are impassable, these students will be returned to their schools. Students who do not ride the bus will remain at school.

## Frequently Called Numbers

Dr. Elizabeth Everitt, Superintendent	641-2428
Mr. David Caver, Deputy Superintendent	641-2516
Mr. King Laurence, Associate Superintendent for Instruction and Accountability	641.2420
Dr. Cecelia Hewett, Associate Superintendent for Administration	641-2609
Tray Traxler, Comptroller	641-2437
Academic Officers (1000 Brookhaven Dr. Aiken, SC)	
Peggy Trivelas, Elementary Academic Officer	641-2447
Janice Kitchings, Elementary Academic Officer	641-2540
Joy Shealy, Middle School Academic Officer	641-2404
Dr. Tim Yarborough, High School Academic Officer	641-2454
Dr. Randy Stowe, Director of Administrative Services	641-2490
Adult Education	641-2476
Special Education	641-2624
Human Resources	641-2464
Job Line	641-2462
Transportation (2457 Jefferson Davis Hwy, Langley, SC)	593-7201
Public Information Office	641-2639
District Website	<a href="http://www.aiken.k12.sc.us">www.aiken.k12.sc.us</a>

## Other Things To Know

School name: \_\_\_\_\_

School phone number: \_\_\_\_\_

My child's teacher: \_\_\_\_\_

Principal's name: \_\_\_\_\_

PTA or PTO president : \_\_\_\_\_

Bus number: \_\_\_\_\_

Bus driver's name: \_\_\_\_\_

Bus stop: \_\_\_\_\_

Other important numbers: \_\_\_\_\_

## Student Testing Dates

<b>Measures of Academic Progress (MAP) Fall</b>	TBA
Tentative Testing Window	
<b>High School Assessment Program (HSAP) Fall</b>	Oct. 22-24, 2013
Makeup	Oct. 25-Nov 1, 2013
<b>Measures of Academic Progress (MAP) Winter</b>	TBA
Tentative Testing Window	
<b>Measures of Academic Progress (MAP) Spring</b>	TBA
Tentative Testing Window	
<b>PASS (Writing)</b>	March 18-19, 2014
Makeup	March 20-25, 2014
<b>High School Assessment Program (HSAP) Spring</b>	April 1-3, 2014
Makeup	April 4-18, 2014
<b>PASS</b>	May 6-9, 2014
Makeup	May 12-16, 2014
<b>High School Assessment Program (HSAP) Summer</b>	July 15-17, 2014
<b>CD Kindergarten Registration</b>	April 17-18, 2014

## Your School Board




Members are elected from single-member districts to four-year terms.




District 1	Ronnie West	564-6016
District 2	Levi Green	652-7462
District 3	John Wesley Hightower	593-4684
District 4	Keith Liner	279-0238
District 5	Ray Fleming, Vice Chairman	279-5001
District 6	Dwight Smith	663-1954
District 7	Rosemary B. English, Chairman	648-1126
District 8	Tad Barber	641-1042
District 9	Richard Hazen	641-0854

## Aiken County Board of Educational Meetings 2013-2014

July 17, 2012	-	District Office
August 14, 2012	-	District Office
August 28, 2012	-	District Office
September 11, 2012	-	District Office
September 25, 2012	-	District Office
October 9, 2012	-	District Office
October 23, 2012	-	District Office
November 13, 2012	-	District Office
November 27, 2012	-	District Office
December 11, 2012	-	District Office
January 8, 2013	-	District Office
January 22, 2013	-	District Office
February 12, 2013	-	District Office
February 26, 2013	-	District Office
March 12, 2013	-	District Office
March 19, 2013	-	Special Called Meeting Budget Workshop District Office
March 26, 2013	-	District Office
April 2, 2013	-	Special Called Meeting (Reserved for possible Contractual Deadline) District Office
April 16, 2013	-	District Office
May 14, 2013	-	District Office
May 28, 2013	-	District Office
June 4, 2013	-	District Office
June 11, 2013	-	District Office
June 25, 2013	-	District Office

# AIKEN COUNTY PUBLIC SCHOOLS SCHOOL CALENDAR 2012 - 2013

-  REPORT CARDS ISSUED
-  TEACHER WORKDAY/INSERVICE
-  EARLY RELEASE DAY

-  INTERIM REPORTS
-  HOLIDAYS
-  END OF 9 WEEKS

July 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2012						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2012						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

October 2012						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2012						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

January 2013						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2013						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2013						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**July**  
4 - Independence Day (12 Mo. Staff)

**August**  
14 - Teachers Report/Workday  
15 - Local Inservice  
16 - District Inservice  
17 - Teacher Workday  
20 - First Day of Class

**September**  
3 - Labor Day Holiday (12 Mo. Staff)  
5 - Early Release\*  
13 - Interim Reports Issued

**October**  
3 - Early Release\* - District Staff Development  
19 - Teacher Workday - No Classes  
23 - End of First 9 Weeks  
29 - Parent Conference/Local Inservice - No Classes  
Report Cards Issued

**November**  
6 - Election Day (12 Mo. Staff)  
19 - Interim Reports Issued  
21 - Thanksgiving Holiday - No Classes  
22-23 - Thanksgiving Holidays (12 Mo. Staff)

**December**  
5 - Early Release\*  
18-21 - Semester Exams  
21 - Last Day of Class  
24-1/4 - Winter Recess - No Classes  
24-25 - Christmas Holidays (12 Mo. Staff)

**January**  
1 - New Year's Holiday (12 Mo. Staff)  
7 - Return from Winter Recess  
15 - End of First Semester  
18 - Teacher Workday - No Classes  
21 - Martin Luther King Jr.'s Birthday Holiday (12 Mo. Staff)  
24 - Report Cards Issued

**February**  
6 - Early Release\* - District Staff Development  
14 - Interim Reports Issued  
18 - Presidents' Day Holiday (12 Mo. Staff)

**March**  
1 - District Inservice/SCEA - No Classes  
6 - Early Release\*  
22 - Teacher Workday - No Classes  
26 - End of Third 9 Weeks  
29 - Good Friday Holiday (12 Mo. Staff)

**April**  
2 - Report Cards Issued  
3 - Early Release\*  
8 - 12 - Spring Break Holiday - No Classes  
11-12 - Spring Break (12 Mo. Staff)  
30 - Interim Reports Issued

**May**  
1 - Early Release\*  
27 - Memorial Day Holiday (12 Mo. Staff)

**June**  
3 - Semester Exams (Full Day)  
4-6 - Semester Exams (½ day)  
6 - Last Day of School  
6-7 - Graduation Dates  
7 - Teacher Workday  
13 - Report Cards Issued

\* Students will be released from school 2 hours prior to dismissal time.

POSSIBLE MAKE-UP DAYS  
(Due to Inclement Weather)  
Martin Luther King Jr.'s Birthday  
Presidents' Day  
Inservice/Workdays  
Memorial Day  
End of School Days

## SCHOOL CALENDAR

Code **ICA** Issued **3/04**

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Purpose: To establish the basic structure for the school calendar.

The superintendent will prepare the school calendar for the ensuing school year and present it for board approval by the spring of each year.

The school calendar will be developed in accordance with the following guidelines.

- The calendar will contain a minimum of 180 instructional days for students and a minimum of 190 days for teachers.
- Classes will begin no later than the fourth Monday in August.
- The calendar will include a minimum of five inservice days and a minimum of five teacher workdays.
  - At least two inservice days will be scheduled before school starts; one day will be scheduled to coincide with the South Carolina Education Association meeting when it is scheduled on a weekday and one day will be scheduled at the end of the first nine weeks.
  - At least two teacher workdays will be scheduled before school starts and one workday or inservice day will be scheduled after each nine-week reporting period when possible.

### Holidays

The Wednesday before Thanksgiving is a holiday for students and employees with less than a 12-month contract. Employees with a 12-month contract may work that Wednesday or use an annual leave day.

Whenever feasible, the winter break will include 10 holidays for students and employees with less than a 12-month contract.

Spring break for students and employees with less than a 12-month contract will include five days in the week before the second Sunday in April (or at such period as recommended by the superintendent to the board of education as circumstances require).

When a holiday occurs on Saturday, it will be recognized on the Friday preceding the holiday. When a holiday occurs on Sunday, it will be recognized on the Monday following the holiday.

The following are holidays for 12-month employees:

- Independence Day
- Labor Day
- General (National) Election Day
- Thanksgiving Day and the day after
- Christmas Eve, Christmas Day
- New Year's Day
- Martin Luther King, Jr. Day
- President's Day

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- two days of spring break
- Good Friday
- Memorial Day

Days lost because of inclement weather may be made up in the following order.

- Martin Luther King, Jr. Day (first make-up day in odd-numbered years)
- President's Day (first make-up day in even-numbered years)
- teacher inservice/workdays as needed (teachers will make up inservice/workdays by lengthening school days by no less than one hour per day or by use of Saturdays, as approved by the principal)
- Memorial Day
- days at end of the school year

The proposed calendar will be submitted to the board no later than the spring of each year. Any changes to the calendar not provided for within this policy will require the approval of the board. Adopted 1974; Revised 3/27/90, 2/26/91, 2/9/93, 1/11/00, 6/27/00, 1/8/02, 3/9/04

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Legal references:

- A. S.C. Code, 1976, as amended:
1. Section 59-19-90(12) - General powers and duties of board; establish an annual calendar.
  2. Section 59-1-370 - Closing of educational institutions on general election day.
  3. Section 59-1-420 - Provides for length of school year.
  4. Section 59-1-430 - Provides that all missed school days must be made up.
  5. Section 59-1-440 - Minimum hours and use of school day.