

BOARD AGENDA ITEM

August 23, 2022

SUBJECT:

Items to be declared surplus and method of disposal.

BACKGROUND INFORMATION:

Miscellaneous school furnishings and equipment have been screened and determined to be obsolete and is no longer of use to the District. Board approval is requested for the disposal of these items (ACPSD Procurement Code Article 15 Supply Management Sections 3810 and 3820).

ADMINISTRATIVE CONSIDERATION:

The Procurement Code allows for the sale of items that are declared unusable to the District. The method of disposal of surplus items must be public auction or competitive sealed bid. All proceeds received from the sale of surplus items shall be deposited into the District's general fund.

RECOMMENDATION:

Declare items surplus and authorize the Administration to dispose of items by public auction. It is also recommended that the District contracts with an experienced professional auctioneer service to conduct the public auction.

ATTACHMENT:

List of items to be declared surplus and sold at auction.

PREPARED BY:

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List of Surplus Items *(as of 8/17/22)*

File Cabinets
Kindergarten Furniture
Trophy Case
Student Desks
Student Chairs
Library Chairs/Tables
Office Chairs
Teacher Desks
Variety of Tables
(3) Pick Up Trucks
(1) Dump Truck