

## **BOARD AGENDA ITEM**

March 12, 2024

### **SUBJECT:**

2024 Facilities Construction Privacy Wall

### **BACKGROUND INFORMATION:**

Bids were received for the 2024 Facilities Construction Office Privacy Wall on February 29, 2024, at 2:00 p.m. and publicly opened. There were 5 bidders, with Carpet Creations submitting the lowest bid. Their Base Bid was (\$29,925.00) for the construction of the office privacy wall. Other costs which include advertising, electrical, fire suppression, and fire alarm is (\$5,580.00). The total budget needed is (\$35,505.00). The Operations Center Project Account has adequate funds to complete this project.

### **ADMINISTRATIVE CONSIDERATION:**

The administration has reviewed the bids and determined that Carpet Creations is the most responsible and responsive bidder for \$29,925.00 to build the office privacy wall in the Facilities Construction Department at the Operations Center.

### **RECOMMENDATION:**

Authorize the administration to accept the low bid of \$29,925.00 and enter into a contract with Carpet Creations to build the office privacy wall in the Facilities Construction Department at the Operations Center with funds from the Operations Center Project account.

### **PREPARED BY:**

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