

BOARD AGENDA ITEM

October 12, 2021

SUBJECT:

Items to be declared surplus and method of disposal.

BACKGROUND INFORMATION:

Miscellaneous furnishings and equipment have been screened and determined to be obsolete and is no longer of use to the District. Board approval is necessary for the disposal of these items (Procurement Regulations: Surplus Management XXVII, C,1).

ADMINISTRATIVE CONSIDERATION:

The Procurement Code dictates that Board approval is required to declare items found unusable to the District as surplus. The Board must also approve the disposal method of the surplus items. All proceeds received from the sale of surplus items shall be deposited into the District's General Fund.

RECOMMENDATION:

Declare items surplus and authorize the Administration to dispose of items by public auction. It is also recommended that the District contracts with an experienced auctioneer service to conduct the surplus auction.

ATTACHMENT:

List of items to be declared surplus and sold at auction.

PREPARED BY:

M. O. Traxler III
Deborah L. Tyler



Procurement and Warehouse Services

61 Given Street
Aiken, SC 29805

Deborah L. Tyler, NIGP-CPP, CPPO, CPPB
Director

List of Surplus Items at Ridge Spring Monetta Elementary/Middle

Walk-in Cooler
Three compartment sink
Metal tables
Medical Exam Tables
Kindergarten Cots
File Cabinets 2 & 4 Drawer (no keys)
Kindergarten Furniture
Wooden Shelves/ Cubbies
Student Desks
Student Chairs
Library Chairs/Tables
Office Chairs
Teacher Desks
Projectors
TV Carts
T. V's and Wall Hangers
Variety of Tables
Printers/Copiers