

BOARD AGENDA ITEM

March 10, 2026

SUBJECT:

Request for Proposals for Generator Maintenance and Repair Services

BACKGROUND INFORMATION:

Proposals were sought for generator maintenance and repair services throughout the District. The deadline for submission was January 27, 2026, at 2:00 p.m. Services would be coordinated through the District's Maintenance Department.

ADMINISTRATIVE CONSIDERATION:

Proposals were received from four vendors. After evaluating the proposals, the Selection Committee believes the District would be best served by awarding the contract to more than one vendor. The committee recommended Hi-Tech and Generator Services (GSI). Rates are:

Hi-Tech:	\$130 per regular hour \$200 per hour for emergency or after hours 25% parts markup
GSI	\$140 per regular hour \$180 per hour for emergency or after hours 10% parts markup

These companies will be utilized at different locations, as needed, throughout the District. Costs will be covered through 8% cyclic funds.

RECOMMENDATION:

Allow the administration to enter into a contract with each vendor listed above, on an annual basis, for the District's generator maintenance and repair needs over the next five years.

PREPARED BY:

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