

BOARD AGENDA ITEM

JANUARY 27, 2015

SUBJECT:

Request for donation of one surplus mobile unit from Mr. Heze Kneece

BACKGROUND INFORMATION:

Mr. Kneece is requesting that an excess mobile classroom be donated to him for use in the Ridge Spring Community.

The District does have several mobile classrooms that have been taken out of service and are scheduled to be surplus and sold at Public Auction. Mr. Kneece has viewed these units and indicated a unit (#) located at Aiken High School.

ADMINISTRATIVE CONSIDERATION:

The District Procurement Code states that the Board is solely responsible for the disposal of surplus property. If the request is granted, Mr. Kneece will incur all costs and liabilities concerning the transfer of the unit to his property.

RECOMMENDATION:

Approve the request by Mr. Heze Kneece for donation of a surplus mobile unit.

ATTACHMENT:

Request from Mr. Heze Kneece dated January 14, 2015

PREPARED BY:

David M. Caver

January 14, 2015

Mr. David Caver
Aiken County Public Schools
1000 Brookhaven Drive
Aiken, South Carolina 29803

Dear Mr. Caver,

I have spoken with you before about purchasing a mobile office unit. With your permission, and the assistance of Mr. Kip Gunter, I have selected one. This unit is located at Aiken High School.

Thank you very much,



Heze Kneece

PO Box 3174

Aiken, South Carolina 29802