

BOARD AGENDA ITEM

February 26, 2013

SUBJECT:

Utility Audit

BACKGROUND INFORMATION:

The District issued a request for proposal (RFP) in October of 2012 for a utility audit. Three responses were received – ClearView, Southeast Utility Reduction and Spiller Consulting.

ADMINISTRATIVE CONSIDERATION:

The evaluation committee reviewed all responses with ClearView grading the highest among the three proposals. The Purchasing Department negotiated with ClearView on the scope of work and contract length. ClearView agreed on both terms.

Vendor fees would be payable at a fixed rate and based upon realized refunds, credits, and/or savings that result from the utility audit.

RECOMMENDATION:

Approve ClearView to perform in an audit of pricing and practices for the District's electrical and natural gas services.

ATTACHMENT:

ClearView Proposal

PREPARED BY:

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