

## **BOARD AGENDA ITEM**

January 8, 2019

### **SUBJECT:**

Items to be declared Surplus and method of disposal – activity bus

### **BACKGROUND INFORMATION:**

One activity bus has been determined to be obsolete and is no longer of use to the District. Board approval is necessary to dispose of the any surplus items (Procurement Regulations: Surplus Management XXVII, C,1).

### **ADMINISTRATIVE CONSIDERATION:**

The Procurement Code mandates that Board approval is required to declare any District property surplus. The disposal of declared surplus items must also be approved by the Board. It is recommended to sell the bus on GovDeals.com.

The bus is a 1995 Chevrolet, VIN 1GGBKP32K5S3319873.

The proceeds from the sale of the bus will be deposited into the District's general fund.

### **RECOMMENDATION:**

Declare the bus as surplus and authorize the administration to sell the bus using GovDeal.com.

### **PREPARED BY:**

M. O. Traxler III  
Deborah L. Tyler