# **BOARD AGENDA ITEM**

# November 8, 2011

# SUBJECT:

Proposed Calendar for 2012-2013

# **BACKGROUND INFORMATION:**

The administration prepares a new calendar each year for Board approval. Policy ICA provides guidance in the development of the school calendar and was last revised on March 9, 2004.

# **ADMINISTRATIVE CONSIDERATION:**

A proposed calendar for 2012-2013 which follows Policy ICA guidelines is presented for consideration. The proposal complies with the state law which sets the start of classes for students no earlier than the third Monday in August.

The calendar calls for teachers to return August 14, 2012, the first day for students is August 20, 2012, and it allows for first semester exams to be administered prior to winter recess. Teacher workdays are scheduled near the end of the 9 week reporting period. The last day for students is scheduled Thursday, June 6, 2013 and the last day for teachers on Friday, June 7, 2013.

## **RECOMMENDATIONS:**

Approve the proposed calendar for 2012-2013

# ATTACHMENT:

Proposed Calendar for 2012-2013 Calendar for 2011-2012 Policy ICA

# **PREPARED BY:**

David M. Caver

#### AIKEN COUNTY PUBLIC SCHOOLS SCHOOL CALENDAR 2012-2013

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July	
7/4- Independence Day Holiday (12 Mo. Staff)	
August	

8/14- Teachers Report/Workday 8/15 – Local Inservice 8/16 – District Inservice 8/17 - Teacher Workday 8/20 – First Day of Classes

September 9/3 – Labor Day Holiday (12 Mo. Staff) 9/5 – Early Release\* 9/13 –Interim Reports Issued

October 10/3 – Early Release 10/19 – Teacher Workday 10/29 – End of First 9 Weeks 10/29 – Parent Conference/Local Inservice – No Classes – Report Cards Issued

> November 11/6 – Election Day (12 Mo. Staff) 11/19 – Interim Reports Issued 11/21 – Thanksgiving Holiday 11/22- 11/23 - Thanksgiving Holiday – (12 Mo. Staff)

> December 12/5 – Early Release\* 12/18 – 12/21 – Semester Exams 12/21 – Last Day of Class 12/24 – 1/4 – Winter Recess – No Classes 12/24 – 12/25 – Christmas Holidays – (12 Mo. Staff)

January 1/1 - New Year's Holiday (12 Mo. Staff 1/7- Return from Winter Recess 1/15 - End of First Semester 1/18 - Teacher Workday 1/21 - Martin Luther King Jr's. Birthday Holiday (12 Mo. Staff) 1/24 - Report Cards Issued

> February 2/6 – Early Release\* 2/14 – Interim Reports Issued 2/18 – President's Day Holiday – (12 Mo. Staff)

March 3/1 – District Inservice/SCEA – No Classes 3/6 – Early Release\* 3/22 – Teacher Workday 3/25 – End of Third 9 Weeks 3/29 – Good Friday Holiday (12 Mo. Staff)

April 4/2 – Report Cards Issued 4/3 – Early Release\* 4/8 – 4/12 – Spring Break Holiday 4/11 – 4/12 – Spring Break Holiday (12 Mo. Staff) 4/30 – Interim Reports Issued

May 5/1 – Early Release\* 5/27 – Memorial Day Holiday (12 Mo. Staff)

June 6/3 – Semester Exams (Full Day) 6/4 – 6/6 Semester Exams (1/2 days) 6/6 – Last Day of School 6/6 – 6/7 – Graduation Dates 6/7 – Teacher Workday 6/13 – Report Cards Issued January Su Mo Tu We Th Fr Sa (1) (2) (3) (4) 5 6 7 8 9 10 11 12 13 14 (15) 16 17 18 19 20 (21) 22 23 24 25 26 27 28 29 30 31

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Teacher Workday/Inservice

\*Students will be released from school 2 hours prior to dismissal time

POSSIBLE MAKE-UP DAYS (Due to Inclement Weather) Martin Luther King Jr.'s Birthday President's Day Holiday Inservice/Workdays Memorial Day End of School Days

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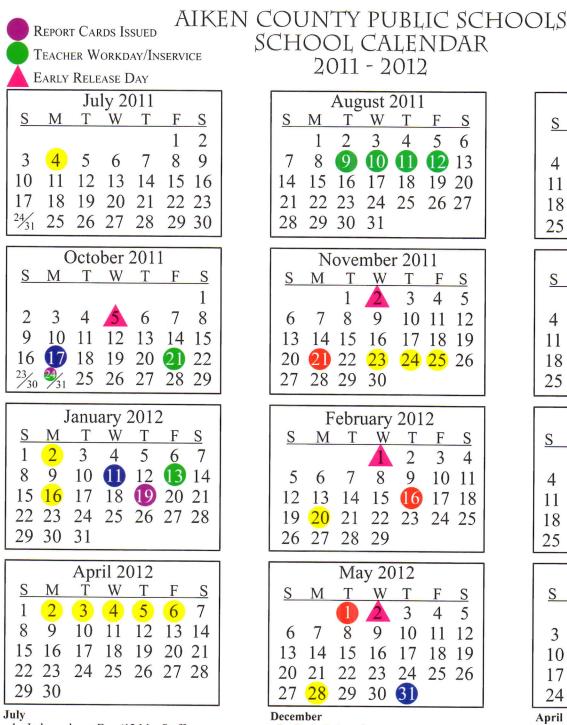
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4 - Independence Day (12 Mo. Staff)

### August

- 9 Teachers Report/Workday
- 10 Local Inservice
- 11 District Inservice
- 12 Teacher Workday
- 15 First Day of Class

### September

- 5 Labor Day Holiday (12 Mo. Staff)
- 7 Early Release\*
- 15 Interim Reports Issued

### October

- 5 Early Release\* District Staff Development
- 17 End of First 9 Weeks
- 21 Teacher Workday No Classes
- 24 Parent Conference/Local Inservice No Classes Report Cards Issued

### November

- 2 Early Release\*
- 21 Interim Reports Issued
- 23 Thanksgiving Holiday No Classes
- 24-25 Thanksgiving Holidays (12 Mo. Staff)

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#### January

- 2 New Year's Holiday (12 Mo. Staff)
- 3 Return from Winter Recess
- 11 End of First Semester
- 13 Teacher Workday No Classes
- 16 Martin Luther King Jr.'s Birthday Holiday (12 Mo. Staff)
- 19 Report Cards Issued

### February

- 1 Early Release\* District Staff Development
- 16 Interim Reports Issued
- 20 Presidents' Day Holiday (12 Mo. Staff)

### March

- 2 District Inservice/SCEA No Classes
- 7 Early Release\*
- 20 End of Third 9 Weeks
- 23 Teacher Workday No Classes

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- 1 Interim Reports Issued
- 2 Early Release\*
- 25 Semester Exams
- 28 Memorial Day Holiday (12 Mo. Staff)
- 29-31- Semester Exams (1/2 day)
- 31 Last Day of School
- 31 Graduation Date

#### June

- 1 Graduation Date
- 1 Teacher Workday
- 7 Report Cards Issued

#### Students will be released from school 2 hours prior to dismissal time.

POSSIBLE MAKE-UP DAYS (Due to Inclement Weather) Presidents' Day Martin Luther King Jr.'s Birthday Inservice/Workdays Memorial Day

# Policy ICA >School << >Calendar <<

Issued 3/04

Purpose: To establish the basic structure for the *b*school *constant* 

The superintendent will prepare the school **H** calendar **H** for the ensuing school **H** year and present it for board approval by the spring of each year.

The >school < >calendar < will be developed in accordance with the following guidelines.

The calendar will contain a minimum of 180 instructional days for students and a minimum of 190 days for teachers.

Classes will begin no later than the fourth Monday in August.

The calendar will include a minimum of five inservice days and a minimum of five teacher workdays.

At least two inservice days will be scheduled before school starts; one day will be scheduled to coincide with the South Carolina Education Association meeting when it is scheduled on a weekday and one day will be scheduled at the end of the first nine weeks.

At least two teacher workdays will be scheduled before school starts and one workday or inservice day will be scheduled after each nine-week reporting period when possible.

# Holidays

The Wednesday before Thanksgiving is a holiday for students and employees with less than a 12-month contract. Employees with a 12-month contract may work that Wednesday or use an annual leave day.

Whenever feasible, the winter break will include 10 holidays for students and employees with less than a 12-month contract.

Spring break for students and employees with less than a 12-month contract will include five days in the week before the second Sunday in April (or at such period as recommended by the superintendent to the board of education as circumstances require).

When a holiday occurs on Saturday, it will be recognized on the Friday preceding the holiday. When a holiday occurs on Sunday, it will be recognized on the Monday following the holiday.

The following are holidays for 12-month employees.

Independence Day Labor Day General (National) Election Day Thanksgiving Day and the day after Christmas Eve, Christmas Day New Year's Day Martin Luther King, Jr. Day President's Day

two days of spring break

Good Friday

Memorial Day

Days lost because of inclement weather may be made up in the following order.

Martin Luther King, Jr. Day (first make-up day in odd-numbered years)

President's Day (first make-up day in even-numbered years)

teacher inservice/workdays as needed (teachers will make up inservice/workdays by lengthening school days by no less than one hour per day or by use of Saturdays, as approved by the principal)

Memorial Day

days at end of the school year

The proposed calendar will be submitted to the board no later than the spring of each year. Any changes to the calendar not provided for within this policy will require the approval of the board.

Adopted 1974; Revised 3/27/90, 2/26/91, 2/9/93, 1/11/00, 6/27/00, 1/8/02, 3/9/04

Legal references:

S.C. Code, 1976, as amended:

Section 59-19-90(12) - General powers and duties of board; establish an annual calendar.

Section 59-1-370 - Closing of educational institutions on general election day.

Section 59-1-420 - Provides for length of school year.

Section 59-1-430 - Provides that all missed school days must be made up.

Section 59-1-440 - Minimum hours and use of school day.

# The School District of Aiken County