

## **BOARD AGENDA ITEM**

**February 10, 2026**

### ***SUBJECT:***

Items to be Declared Surplus and Method of Disposal

### ***BACKGROUND INFORMATION:***

Miscellaneous school furnishings and equipment have been screened and determined to be obsolete and no longer of use to the District. Board approval is requested for the disposal of these items (ACPSD Procurement Code Article 15 Supply Management Sections 3810 and 3820).

### ***ADMINISTRATIVE CONSIDERATION:***

The Procurement Code allows for the sale of items that are declared unusable to the District. The method of disposal of surplus items must be public auction or competitive sealed bid. All proceeds received from the sale of surplus items shall be deposited into the District's General Fund.

The attachment lists surplus items located at the Operations Center and Freedman. The recommendation is to auction on GovDeals.

### ***RECOMMENDATION:***

Declare items surplus and authorize the Administration to dispose of items by utilizing the methods described above.

### ***ATTACHMENT:***

List of items to be declared surplus and approved for disposal

### ***PREPARED BY:***

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### Surplus Items Listing for Consideration

<b>Item (s)</b>	<b>Qty</b>
E-Waste (Misc. Hard Drives, CPUs)	60 Pallets
Air Filters (Obsolete)	4 Pallets

#### At Old WSHS:

Work Shop Tables	10
Small Tool Boxes	8
Wooden work boxes	8
Plastic Storage Stackable Bins	120
Farming Hand Tool	10
Misc. handtools	100
Misc. small motors	15