

BOARD AGENDA ITEM

April 16, 2013

SUBJECT:

Items to be declared surplus and method of disposal.

BACKGROUND INFORMATION:

Miscellaneous equipment has been determined to be obsolete and is no longer of use to the District. Board approval is necessary to dispose of these items (Procurement Regulations: Surplus Management XXVII, C,1)

ADMINISTRATIVE CONSIDERATION:

The Procurement Code requires Board approval to declare items as surplus and to authorize the disposal of these items. All proceeds received from the sale of the items shall be deposited into the general fund of the District.

RECOMMENDATION:

Authorize the Administration to dispose of items in the attachment by public auction, and to enter into an agreement with an experienced auction company to conduct the auction.

ATTACHMENT:

List of items to be declared surplus.

PREPARED BY:

M. O. Traxler III
H. Douglas Atkins

Surplus List as of March 26, 2013

Description	Qty.
Air Conditioner	4
Basket ball goals with back board	2
Bookcase	8
Books, Misc Box	6
Buffing Pads	22
Carts	46
Chairs	440
Children's play kitchen pieces	29
Coat cubby/rack	6
Cork/Chalk Board	18
Counter top	2
Desk, Teachers	84
Desk/Table, Student	226
Dishwasher	4
Door	1
Exam Table	1
Exhaust Hood	1
Fan	1
File Cabinets	21
Filters	60
Flag Holders	4
Handicap equipment	10
Hospital Bed	3
Ice machine	18
Intercom System	4
Lunch room tables	30
Magazine/newspaper stands	4
Metal bin w/handle	1
Microwave	2
Motors	2
Piano	9
Playground Equipment	1
Playground Equipment - located at Byrd Learning Center	
Swing sets	5
Basket ball goals	3
Monkey bars	4
Chin up bar	3
Slide	2
Balance bar	1
Podium	1
Power Tools	
Drill Press	1
Jointer	1

	Lathe	1
	Rockwell Shaper	1
	Saw - Rockwell Delta	2
	Saw - Delta 98	1
	Arc Welder	5
Room dividers		10
Rugs		3
SFS Freezer/Cooler		16
SFS Fryer		3
SFS Kitchen misc. items		28 boxes
SFS Metal rack		1
SFS Salad Bars/Serving Carts		4
SFS Tea container		4
SFS Work Desk		12
Sofa		1
Speakers		9
SFS Mixer		4
Storage Cabinet		1
Stove		6
T.V.		5
Tables		35
Tables, Kidney		6
Tables, Lab		2
Tables, Sewing machine		13
Tank, Air Compressor		1
Tank, Condensation		1
Testing Cubicles		12
Tire Changer		2
Tires with rims		15
Trashcan		3
Tree, artificial		5
Van Seats		29
Vehicles	Tractor	2
	Bush hog	3
Vehicles	Truck	4
	Bucket Truck	1
	Van	2
	Trailer - Utility	1
	Trailer - Flatbed	1
Vehicles - Bus		4
Washing Machine		1
Weight Equipment		1
Plus miscellaneous items. Items may be added or subtracted before sale.		

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Attachment