

## **BOARD AGENDA ITEM**

**October 27, 2020**

### **SUBJECT:**

Amendment to the Head Start/Early Head Start Grant

### **BACKGROUND INFORMATION:**

On October 22, 2019, the school board approved the submission of the ACPSD Early Head Start/Head Start Grant and the receipt of funds, if awarded. In June 2020, the grant was officially awarded to ACPSD with a start date of July 1 for a five-year grant award. Periodically, grants require amendments due to over/under-estimation of cost estimates or salary projections or when a change in plans has to occur. Head Start administration has determined that there is a need for a transportation supervisor position to coordinate bus repairs and inspections, oversee bus driver training and licensure, and to establish bus routes. However, this position was not included in the original budget.

This amendment is requesting the establishment of a Head Start Transportation Supervisor position to coordinate and oversee all aspects of bus transportation for the Head Start program. The original budget included funds for two part time bus drivers which are no longer needed, and these funds will be reallocated to fund this new position.

### **ADMINISTRATIVE CONSIDERATION:**

The Division of Instruction has reviewed budget amendment request and finds it in alignment with grant goals and programmatic expectations.

### **RECOMMENDATION:**

Approve the amendment for the use of funds for the Head Start/Early Head Start Program

### **PREPARED BY:**

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