

BOARD AGENDA ITEM

June 27, 2017

SUBJECT:

Items to be Declared Surplus and Method of Disposal.

BACKGROUND INFORMATION:

Electronic equipment has been determined to be obsolete and is no longer of use to the District. Board approval is necessary to dispose of any surplus items (Procurement Regulations: Surplus Management XXVII, C,1).

ADMINISTRATIVE CONSIDERATION:

The Procurement Code requires Board approval to declare items as surplus and to authorize the disposal of these items. All proceeds received from the sale of the items shall be deposited into the general fund of the District.

RECOMMENDATION:

Authorize the Administration to dispose of items in the attachment by electronic recycling, and to procure a vendor for recycling electronic equipment.

ATTACHMENT:

List of items to be declared surplus.

PREPARED BY:

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Surplus Electronic Equipment

Description	Quantity
Laptop	147
Netbook	104
CPU	509
Monitors Flat	205
Monitors – CRT	16
I – Pads	6
Projectors	42
TV's	78
Printers	73
DVD – VCR Players	9
Charging Carts	13
Keyboards & Mice	200
Misc. CPU Parts	20 Boxes
Misc Items (USB, splitters, boards, switch, RAM, adapters, etc.)	20 Boxes
Cables	10 Boxes
Hard Drives	15 Boxes