

BOARD AGENDA ITEM

October 28, 2025

SUBJECT:

Selection of Roofing/Water Proofing Professional Services Consultant

BACKGROUND INFORMATION:

The following individuals served in the selection process for Roofing/Water Proofing design professionals. These consultants will design roofing and water proofing solutions for as needed projects such as those which are minor, scheduled, routine patching projects and emergencies.

Mr. Michael F. Jara, Executive Director of Facilities Construction
Mr. Tracy Price, Assistant Director of Facilities Construction
Mr. Jeremiah Jones, Coordinator of Facilities Construction

ADMINISTRATIVE CONSIDERATION:

Eight roofing/waterproofing consultant firms responded to the advertisement for roofing and waterproofing professional services. The facilities committee reviewed all the information provided by the interested firms, screened the submittals and selected the top two firms. The following two firms were selected:

- WM Building Envelope Consultants, LLC.
- Lyon and Associates Building Envelope Consultants

After careful evaluation of the top two firms, the facilities committee recommends that the following two firms, WM Building Envelope Consultants, LLC. and Lyon and Associates Building Envelope Consultants be selected as Indefinite Delivery Indefinite Quantity (IDIQ) consultants to fulfill our roofing and waterproofing professional services. These consultants will design roofing and water proofing solutions for as needed projects such as those which are minor, scheduled, routine patching projects and emergencies.

RECOMMENDATIONS:

Allow the administration to negotiate an architectural basic services agreement with (WM Building Envelope Consultants, LLC. and Lyon and Associates Building Envelope Consultants) for the future roof and waterproofing professional services. Over the next five years these consultants will work on as needed projects. The consultants will design roofing and water proofing solutions for as needed projects such as those which are minor, scheduled, routine patching projects and emergencies.

PREPARED BY:

Tim Yarborough
Michael F. Jara