

BOARD AGENDA ITEM

January 26, 2021

SUBJECT:

Items Declared Surplus and Method of Disposal

BACKGROUND INFORMATION:

Miscellaneous furnishings and equipment have been screened and determined to be obsolete and no longer of use to the District. Board approval is necessary for the disposal of these items (Procurement Regulations: Surplus Management XXVII, C,1).

ADMINISTRATIVE CONSIDERATION:

The Procurement Code dictates that Board approval is required to declare items found unusable to the District as surplus. The Board must also approve the method of disposal of the surplus items. All proceeds received from the sale of surplus items shall be deposited into the District's General Fund.

RECOMMENDATION:

Declare items surplus and authorize the Administration to dispose of items by public auction. It also recommended that the District contract with an experienced auctioneer service to conduct the surplus auction.

ATTACHMENT:

List of items to be declared surplus and sold at auction.

PREPARED BY:

M. O. Traxler, III
Deborah L. Tyler



AIKEN COUNTY PUBLIC SCHOOLS

Procurement and Warehouse Services

61 Given Street
Aiken, SC 29805

Deborah L. Tyler, CPPO, CPPB
Director

List of Surplus Items at Freedman

Piano
Risers
Organ
Musical Instruments
Keyboards
Laptop Bags
Bleacher Ramp
Scales
File Cabinets 2 & 4 Drawer (no keys)
Special Needs Equipment
Kindergarten Furniture
Stroller (seats 6)
Wooden Shelves/ Cubbies
Salad Bar
Cafeteria Tables
Student Desks
Student Chairs
Library Chairs/Tables
Office Chairs
Teacher Desks
Projectors
Chalk Board
TV Stands
T. V's and Wall Hangers
Variety of Tables
Printers/Copiers