

BOARD AGENDA ITEM

May 8, 2012

SUBJECT:

Wireless Temperature Monitoring Software for Food Service Department

BACKGROUND INFORMATION:

The School Food Service (SFS) Department manually monitors cooler/freezer temperatures. During holidays and breaks, SFS staff is required to check temperatures every other day. An automated monitoring process would help ensure that food storage temperatures have not been compromised.

ADMINISTRATIVE CONSIDERATION:

State guidelines limit the amount of fund balance that Districts' SFS departments are allowed to carry. State guidelines also limit the use of SFS fund balance to items such as food purchases, SFS salaries/fringe, SFS equipment purchases, and similar SFS costs. The SFS Department currently has fund balance available to be spent as outlined above. Its fund balance cannot be used for general operations of the District.

Bids were solicited for temperature monitoring software that would wirelessly transmit real-time data to an on-site or remote computer and provide instantaneous alerts if problems arise with food storage temperatures. The monitoring software would eliminate the need for labor intensive manual temperature monitoring while providing real-time, highly-accurate data.

Norvell was the low responsive bidder with bid of \$145,270 plus tax, for a total of \$155,439.

RECOMMENDATIONS:

Accept the bid proposal of the low responsive bidder, Norvell, and approve use of \$155,439 from SFS fund balance to purchase the monitoring system.

PREPARED BY:

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