

**BOARD AGENDA ITEM**

**JUNE 23, 2015**

**SUBJECT:**

Request for donation of two surplus mobile units by Unity Holiness Church

**BACKGROUND INFORMATION:**

The organization is requesting that two mobile classrooms be donated to them to expand their family and community ministry located on Edgefield Highway in Aiken. The addition of the unit will help with their startup of a community food bank.

The District does have several mobile classrooms that have been taken out of service and are scheduled to be surplused and sold at Public Auction. The church has viewed these units and indicated that they would meet their needs.

**ADMINISTRATIVE CONSIDERATION:**

The District Procurement Code states that the Board is solely responsible for the disposal of surplus property. If the request is granted, the organization will incur all costs and liabilities concerning the transfer of the unit to their property.

**RECOMMENDATION:**

Approve the request by Unity Holiness Church for donation of two surplus mobile units.

**ATTACHMENT:**

Request from Unity Holiness Church dated June 16, 2015.

**PREPARED BY:**

David M. Caver