

BOARD AGENDA ITEM

May 28, 2024

SUBJECT:

Items to be Declared Surplus and Method of Disposal

BACKGROUND INFORMATION:

Miscellaneous school furnishings and equipment have been screened and determined to be obsolete and no longer of use to the District. Board approval is requested for the disposal of these items (ACPSD Procurement Code Article 15 Supply Management Sections 3810 and 3820).

ADMINISTRATIVE CONSIDERATION:

The Procurement Code allows for the sale of items that are declared unusable to the District. The method of disposal of surplus items must be public auction or competitive sealed bid. All proceeds received from the sale of surplus items shall be deposited into the District's General Fund.

Two listings are attached. The first lists surplus items located at Freedman. The recommendation is to auction on GovDeals. The second listing includes various technology items, with a recommendation to utilize the State contract vendor for E-waste.

RECOMMENDATION:

Declare items surplus and authorize the Administration to dispose of items by utilizing the methods described above.

ATTACHMENT:

List of items to be declared surplus and approved for disposal

PREPARED BY:

M. O. Traxler III



Procurement and Warehouse Services

61 Given Street
Aiken, SC 29805

List of Surplus Items at Freedman

Student chairs
Foldable Chairs
Office Chairs
Teachers desk
Student desks
Cubby Coat Racks
Kidney Shaped Wooden Tables
Pianos
Various Tables
Book Shelves
Printers
Metal Server Shelf Unit
Filing Cabinets
Misc. Light Bulbs
Kindergarten Furniture
Art Easels
Microphone Stand
Foam Building Blocks
Vacuum
Special Ed Equipment
Caliphones
Foldable Carts
Trash Cans
Tripods



Procurement and Warehouse Services

61 Given Street
Aiken, SC 29805

List of Technology Surplus Items

Smartboards and projectors (est. 500)
Monitors
CPU's
Printers
Laptops
I-Pad's
Keyboards and Mice
Hard Drives
Misc Cords, charges, remotes