

BOARD AGENDA ITEM

August 25, 2026

SUBJECT:

Revision of the following policy:
Policy JLCD: Assisting students with Medicines

BACKGROUND INFORMATION:

Medical practices across South Carolina must keep up with different medication permission forms from each district that serves their patients. To streamline the process at the request of medical providers, the School Nurse Program Committee developed a Universal South Carolina Medication Permission form for all districts to consider adopting effective the 26-27 school year. The SC AAP, MUSC, Prisma and QTIP practices have approved this form and we expect it to be widely distributed to pediatricians.

ADMINISTRATIVE CONSIDERATION:

The new medication Permission Form is similar to ACPSD's form, with one significant exception. Policy JLCD does not require a doctor's order for herbal, dietary or homeopathic supplements as stated on the new Universal Form.

RECOMMENDATION:

Approve the following policies:

Policy JLCD: Assisting students with medicines, First Reading

ATTACHMENTS:

PREPARED BY:

Kimbra Meek

Policy JLCD Assisting Students with Medicines

Issued 5/25

Purpose: To establish structure for assisting students with medications in a school setting.

When possible, medications should be given by parents/legal guardians before or after school hours. Any prescription medication to be given at school or school related activities must be accompanied by written orders from a healthcare practitioner who is recognized by South Carolina's Department of Labor, Licensing, and Regulation as authorized to prescribe medications. Over the counter medications and herbal/alternative medicinal products will require a written order from a healthcare practitioner if doses are different than the directions as stated on the original label or if they will be given at school more than 14 consecutive days.

The school nurse will train unlicensed school personnel to assist with routine medications. If the nurse is absent, the school does not have a full time nurse assigned or the nurse is not present in the health office because of other duties or assignments the principal or his/her designee is responsible for assisting students with medications.

Medications must be brought to the school by a responsible adult and delivered to the school nurse, or in the absence of the nurse, to the school employee designated by the principal. The responsible adult delivering medication to the school may be required to count and sign in medication with the nurse or designated employee.

Eligible students may be allowed to self-monitor and self-administer emergency, life-saving medication (such as epinephrine, albuterol, etc.) or routine, life-sustaining medication (such as insulin, pancreatic enzymes, etc.) as prescribed by the student's healthcare provider with written authorization from the parent/legal guardian unless there is sufficient evidence that unsupervised self-monitoring or self-administering would seriously jeopardize the safety of the student or others. Students are not allowed to self-administer over-the-counter medication, dietary or herbal supplements, or homeopathic treatments. The decision to allow the recommendation of the student's healthcare practitioner will be determined by the school team comprised of the parent/legal guardian, school nurse, physician, and the school administrator. The registered nurse will write an individual healthcare plan which meets the needs of students for health monitoring and care during the school day or at school sponsored events.

Unlicensed school employees may be trained by the school nurse to provide emergency medication to students with an identified chronic health condition.

Use of lifesaving medications is addressed in Policy JLCDB Use of Lifesaving Medications.

Schools will comply with state law regarding prescriptions for controlled substances in Schedules II through IV and administrative rule JLCD-R.

Adopted 2/8/00; Revised 4/23/02, 6/27/06, 8/12/14, 9/27/16, 6/14/22, 1/23/24, 5/27/25

Legal References:

S.C. Code of Laws, 1976, as amended:

Section 15-78-60 - Immunity from liability for districts and employees.

Section 40-33-44 - On-site supervision of a licensed practical nurses (LPN).

Section 40-33-42 - Delegation of nursing tasks to unlicensed assistive personnel.

Section 59-63-80, et seq. - Requires board to develop policy for individual healthcare plans for certain students.

Section 59-63-95 - Administration of lifesaving medications in schools.

S.C. Department of Labor, Licensing, and Regulation Advisory Opinions:

South Carolina Board of Nursing, Advisory Opinion #50, Revised March 2016 - Provision of treatment and administration of medications by unlicensed school personnel in the event of a medical emergency.

South Carolina Board of Nursing, Advisory Opinion #51, Revised May 2013 - Unlicensed school personnel performing nursing tasks required for a student to attend school.

South Carolina Board of Nursing, Advisory Opinion #52, Revised May 2013 - Unlicensed school personnel assisting students with medications taken on a routine schedule.

South Carolina Boards of Medical Examiners, Nursing, and Pharmacy, Joint Advisory Opinion Regarding Over the Counter Medications in Schools, Issued September 2013 - Delineating requirements for administration of over the counter medications with and without a prescription.

Other:

South Carolina Department of Education, Office of Nutrition Programs, Frequently Asked Questions about Students Self-Medicating and Self-Monitoring (September 2015).

Aiken County Public Schools

Policy JLCD Assisting Students with Medicines

Issued ~~5/25~~ 8/26

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